

ReBUILDetroit Data and Data Report Use Agreement

The ReBUILDetroit Program has policies and procedures that govern data management and dissemination that include any Program data or other Program information. Additionally, Program data and data reports can also contain private or other personal information about ReBUILDetroit Program Participants (including Scholars, Faculty Mentors, etc.) that may require anonymization or other forms of protection under FERPA (Family Educational Rights and Privacy Act). The purpose of this agreement is to assure that all recipients of ReBUILDetroit data or data reports understand and agree to follow program requirements.

The following groups are authorized to directly access data in the ReBUILDetroit Data Report Repository:

- Steering Committee
- Leaders and institutional representatives of the Institutional Development, Research Enrichment, and Student Training Cores
- Measurement & Evaluation (M&E) Workgroup members
- Current faculty teaching in the Research Methods and RCN/CURE curricula
- Institutional representatives from the offices of Sponsored Programs and Institutional Research
- SPEC Associates (external evaluator)

All Researchers outside of these groups who would like to request access to ReBUILDetroit Data or Data Reports (the “Data Recipient”) must sign this agreement prior to receiving and ReBUILDetroit data or data report. If a new collaborator is added to a project after this document has been submitted, a revised document with the collaborator’s signature must be provided through submission of a revised ReBUILDetroit Data Request Form as soon as possible and prior to any public dissemination of the project.

Access to ReBUILDetroit data or data reports will require a ReBUILDetroit Sponsor from the above list to ensure that data management is conducted according to ReBUILDetroit Policies and Procedures and that all privacy regulations are followed. A specific Sponsor can be requested at the time data access is requested or one can be assigned.

This Data and Data Report Use Agreement (“Agreement”) is made and entered into as of this day of _____, 20____ by and between the ReBUILDetroit Program and _____ (“Data Recipient”).

1. In addition to the Data Recipient, the individuals, or classes of individuals (including subcontractors), who are permitted to use or receive the Data or data reports for purposes of the Research Project, include:

Note: All individuals listed here must sign this agreement.

2. Data Recipient agrees to not use or disclose the Data or data reports for any purpose other than the Research Project or as required by law.
3. Data recipient agrees to use appropriate safeguards to prevent use or disclosure of the data or data reports other than as provided for by this Agreement.

4. Data Recipient agrees to report to the Measurement and Evaluation Working Group of the ReBUILDetroit Program any use or disclosure of the data or data reports not provided for by this Agreement, of which it becomes aware, within ten (10) days of its discovery.
5. Data Recipient agrees not to identify the information contained in the data or data reports or contact the research participants.
6. This Agreement may be terminated by a party upon thirty (30) days' advance written notice to the other party, and this Agreement may be terminated upon mutual written agreement signed by both of the parties. Data Recipient acknowledges and agrees that ReBUILDetroit shall have the right, in its respective and sole discretion, to immediately terminate this Agreement in the event Data Recipient breaches or fails to comply with a term or condition of this Agreement. The obligations described in Sections 2 through 5 and Section 7 of this Agreement shall survive termination or expiration for any reason.
7. Data Recipient agrees that upon termination of this Agreement, Data Recipient shall, at its expense, return or destroy all information received from, or created or received by Data Recipient or any of Recipient's subcontractors or agents pursuant to this Agreement and that Recipient or its subcontractors or agents maintain or control in any form or manner and retain no copies of such information.

Note: This form must be signed by all potential co-authors on a publication or presentation who are not part of the ReBUILDetroit Leadership Team listed above.

PROVIDER: REBUILDETROIT SPONSOR

By: _____

(Authorized Signature)

Print name: _____

Title: _____

Date: _____

DATA RECIPIENT or AUTHOR:

By: _____

(Authorized Signature)

Print name: _____

Title: _____

Date: _____

DATA RECIPIENT or AUTHOR:

By: _____

(Authorized Signature)

Print name: _____

Title: _____

Date: _____

DATA RECIPIENT or AUTHOR:

By: _____

(Authorized Signature)

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Title: _____

Date: _____

DATA RECIPIENT or AUTHOR:

By: _____

(Authorized Signature)

Print name: _____

Title: _____

Date: _____